

Printable - Apply for a Mobile Food Vending Permit



Before you get started

Congratulations on your decision to operate a Mobile food vending business within the City of Unley.

Use this application if;

- You have had a Mobile food vending permit with the City of Unley and are renewing

or

- You are applying for the first time

Make sure you have read and understood the [Mobile Food Vending Location Rules](#) before you apply.

You will need

To include with this application;

- A copy of your current Public Liability/Risk insurance to a minimum of \$20 million dollars
- An image of your Mobile Food vending vehicle and proposed set-up
- A copy of your current Food Business notification form from the issuing Council

Cost

There is a fee of \$46 per month, or 12 months for \$459.

If your permit is approved, we will contact you to make payment.

Application Details

Are you? (Select 1 option) Required

- Renewing your existing permit
- Applying for a new permit

Complete this field if you selected 'Renewing your existing permit' in *Application Details: Are you?*

Have any of your details changed since we last issued your permit (Select 1 option) Required

- Yes
- No

Complete this field if you selected 'Yes' in *Application Details: Have any of your details changed since we last issued your permit*

Please let us know what information has changed Required

Complete this field if you selected 'Applying for a new permit' in *Application Details: Are you?*

Do you own a fixed food business currently operating in the City of Unley? (Select 1 option) Required

- Yes
- No

Complete this field if you selected 'Yes' in *Application Details: Do you own a fixed food business currently operating in the City of Unley?*

Name of your fixed food business Required

Complete this field if you selected 'Applying for a new permit' in *Application Details: Are you?*

Type of food to be sold Required

Select which months you would to trade for (Select 1 or more options) **Required** Fees are charged by whole month only

- All year
- January
- February
- March
- April
- May
- June
- July
- August
- September
- October
- November
- December

Complete this field if you:

- selected 'Renewing your existing permit' in *Application Details: Are you?*

Or if you:

- selected 'Renewing your existing permit' in *Application Details: Are you?*

Please attach a copy of your current Certificate of Public liability insurance to a minimum of \$20 million dollars (\$20,000,000). **Required**



Please attach all files to the end of this form before submitting it.

Complete this section if you selected 'Applying for a new permit' in *Application Details: Are you?*

Vehicle details

Vehicle Set-up type (Select 1 option) **Required**

- Truck/Van
- Cart
- Trailer
- Bike
- Other

Other

Vehicle registration number Required

Complete this section if you selected 'Applying for a new permit' in *Application Details: Are you?*

Documentation

Attach a copy of your current Food Business notification form from the issuing Council Required



Please attach all files to the end of this form before submitting it.

Attach a photo of your Mobile Food Vending vehicle set-up Required



Please attach all files to the end of this form before submitting it.

Attach a copy of your current Public liability insurance for a minimum of \$20 million dollars Required



Please attach all files to the end of this form before submitting it.

Applicant details

Name of business the permit is for Required

ABN Required

Your position in the business Required

Do you have authority to complete this application (Select 1 option) Required

- Yes
- No

Given name Required

Family name Required

Preferred phone Required

Email Required

Mailing address Required

Address where the Food van is usually garaged Required

Submitting your application

Applicant declaration

I acknowledge and agree that by submitting this application; (Select 1 or more options) Required

- I have read the terms and conditions associated with operating a Mobile Food Vending business with the City of Unley Required
- I am to comply with the City of Unley Mobile Food Vendor location rules Required
- I am responsible for the appropriate off site disposal of all waste (liquid and other) Required
- I understand that my permit may be revoked by Council for any breach of condition Required

What happens next?

We will assess your application and respond within 5 working days. If approved, we will also contact you to arrange for payment.

You cannot trade until you have received your permit from Council.

If you have any further questions about your application contact our Customer Service Centre on (08) 8372 5111, Monday to Friday 8.30am - 5.00pm.

End of form

Don't forget to attach all files before submitting this form