

Before you get started

A permit for a Street Activity covers many uses of the public space within the City of Unley. You are required to obtain a permit for any activity that takes place on a public street, road or space. This may include;

- Collecting money or selling on behalf of a charity or a non-for-profit organisation
- Conducting a survey or petition or distributing pamphlets or literature
- Advertising a business or product with flyers, or free samples
- Street trading - display of goods, stall

You will need

To include with this application;

- A copy of your current Public Liability/Risk insurance to a minimum of \$20 million dollars
- A description of the activity you wish to carry out and the size and location of the area you wish to occupy

Cost

- There is a cost per day. Please review the Fees and Charges schedule, available on the website.
- You will be charged for the total number of days you apply for the permit, regardless if you undertake the activity or not.
- Permits are only valid for a 30 day period. If you wish to re-apply you will need to complete a new application.

Timeframe

Please allow up to 5 working days for us to process and respond to your application.

Application details

Please provide a description of your activity Required

Please provide the location details of where you wish to carry out this activity Required

If more than one location please provide

How many days do you wish to purchase a permit for? Required

- Must be between 1.0 and 31.0

Please list the dates you wish to carry out this activity. Required

Applicant details

Given name Required

Family name Required

Preferred phone Required

Email Required

Please attach a copy of your Public Liability Insurance for a minimum of \$20million dollars, noting City of Unley as an interested party. Required



Please attach all files to the end of this form before submitting it.

Submitting your application

Applicant declaration

By submitting this application, I;

- Understand and accept council accepts no liability for injury, damage or loss resulting from anything done under this authorisation.
- Agree to indemnify and keep indemnified the Council, its servants and agents and each of them from and against all actions, costs, claims, charges and expenses whatsoever which may be brought or made or claimed against them or any of them arising out of or in relation to the issuing of the permit.
- The permit holder, must produce a copy of the permit for inspection by an authorised Council Officer upon request.
- Understand that a permit may be revoked by Council for breach of relevant conditions.

What happens next?

We will assess your application and respond within 5 working days. If approved, we will also contact you to arrange for payment.

If you have any further questions about your application you can contact our Customer Centre on (08) 8372 5111, Monday to Friday 8.30am - 5.00pm.

End of form

Don't forget to attach all files before submitting this form