



# DEVELOPER CHECKLIST

## PRE-LODGE MENT

- ☐ Local Community Engagement
  - ☐ Public Realm Works (if applicable, based on agreement or arrangement with Council)
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## ASSESSMENT PROCESS

- ☐ Encroachment permits and associated policy
  - ☐ Street tree considerations including removal requirements
  - ☐ Construction Environment Management Plan (CEMP)
  - ☐ DIT Obligations/Considerations & Engagement
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## PRE-CONSTRUCTION

- ☐ General project information
- ☐ Development Approval conditions and/or notes requiring discussion
- ☐ Traffic Management plan (TMP)
- ☐ Site Management Plan (SMP)
- ☐ Dilapidation Surveys – Council assets/infrastructure and private property
- ☐ Contractor parking management
- ☐ Permits are obtained

## CONSTRUCTION

- ☐ Demolition controls in place in accordance with DA and Australian standards
- ☐ Obligations under the *Local Nuisance and Litter Control Act 2016*
- ☐ Council Infrastructure works – Alterations/Work proposed on Council land, Section 221 Permit Under LGA
- ☐ Dial Before You Dig
- ☐ Communication and complaint resolution (Nominated – Project Lead/Site Manager)
- ☐ Notification Letters for anticipated commencement and staged completion of works
- ☐ Hoarding application/footpath occupation – Section 222 Permit under LGA
- ☐ EPA – activities requiring licence
- ☐ Safe Work SA – Asbestos/Air Monitoring equipment
- ☐ Site signage with name and contact details of developer/builder/project manager
- ☐ Temporary site boundary fencing details – temporary or semi-permanent structure
- ☐ Details regarding frequency of heavy vehicles anticipated to utilise the site
- ☐ Stormwater and Sediment Control plan implemented prior to commencement of works
- ☐ Street sweeping details to ensure that the roadway is kept clear of debris
- ☐ Unrestricted access for emergency service vehicles in and around construction site
- ☐ Public safety and safe unimpeded access for people – including those with disabilities utilising council footpath during construction – detailing methods of protection if relevant

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## POST-CONSTRUCTION

- ☐ Dilapidation Surveys – Council review at completion to assess any damage
- ☐ Assets and Infrastructure
- ☐ Public Realm Works

For all Council forms and applications contact Council's Customer Service Team on 8372 5111, contact the Major Development Coordinator or visit the [City of Unley website](#).