

DEVELOPER CHECKLIST



PRE-LODGEMENT

- Local Community Engagement
- Public Realm Works (if applicable, based on agreement or arrangement with Council)

ASSESSMENT PROCESS

- Encroachment permits and associated policy
- Street tree considerations including removal requirements
- Construction Environment Management Plan (CEMP)
- DIT Obligations/Considerations & Engagement

PRE-CONSTRUCTION

- General project information
- Development Approval conditions and/or notes requiring discussion
- Traffic Management plan (TMP)
- Site Management Plan (SMP)
- Dilapidation Surveys – Council assets/infrastructure and private property
- Contractor parking management
- Permits are obtained

CONSTRUCTION

- Demolition controls in place in accordance with DA and Australian standards
- Obligations under the *Local Nuisance and Litter Control Act 2016*
- Council Infrastructure works – Alterations/Work proposed on Council land, Section 221 Permit Under LGA
- Dial Before You Dig
- Communication and complaint resolution (Nominated- Project Lead/Site Manager)
- Notification Letters for anticipated commencement and staged completion of works
- Hoarding application/footpath occupation – Section 222 Permit under LGA
- EPA – activities requiring licence
- Safe Work SA – Asbestos /Air Monitoring equipment
- Site signage with name and contact details of developer/builder/project manager
- Temporary site boundary fencing details – temporary or semi-permanent structure
- Details regarding frequency of heavy vehicles anticipated to utilise the site
- Stormwater and Sediment Control plan implemented prior to commencement of works
- Street sweeping details to ensure that the roadway is kept clear of debris
- Unrestricted access for emergency service vehicles in and around construction site
- Public safety and safe unimpeded access for people including those with disabilities utilising council footpath during construction – detailing methods of protection if relevant

POST-CONSTRUCTION

- Dilapidation Surveys – Council review at completion to assess any damage
- Assets and Infrastructure
- Public Realm Works

For all Council forms and applications contact Council's Customer Service Team on 8372 5111, contact the Major Development Coordinator or visit the [City of Unley website](#).